



Request for Proposal Questions and Responses

Request for Proposal: LGBTQ+ Health Assessment Consultant
Proposal Due Date: Tuesday, November 04, 2022, by 5:00 PM EST

Question: Can letters of support from Boston-based LGBTQ+ organizations be included as attachments to the proposal?

Answer: Yes, letters of support from Boston-based LGBTQ+ Organizations may be included.

Question: How is “regular basis” understood in the context of the Working Group meetings?

Answer: Regular basis in this context means meeting at a frequency that will allow for the work to be completed within the project period. We expect proposals to identify the ideal frequency for the Working Group meetings based on the aims of the proposal.

Question: Will meetings of the working group be in-person or virtual?

Answer: As this working group will be comprised of organizations throughout the city of Boston and held with some regularity, we expect that meetings will predominantly be held virtually. It may be appropriate to hold some meetings in person (such as a kick-off meeting for the group), but otherwise recommend that meetings be held virtually.

Question: If in-person, will no-cost space be available at the Boston Public Health Commission?

Answer: If an in-person meeting is to be held for the working group, Boston Public Health Commission can provide a no-cost space for meeting.

Question: What form (electronic, print) will the report take and to whom will it be presented?

Answer: The final report for this project should be in a printable PDF, though will likely be distributed mainly electronically. We aim to disseminate the report throughout organizations involved in the working group and other stakeholder parties of interest, as well as federal funding partners such as the Centers for Disease Control and Prevention.